

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
STUDENT CODE OF CONDUCT  
FOR FIELD TRIPS**

School-sponsored field trips are planned with an educational objective. The success of these field trips depends upon the conduct of all students who participate.

Participation in a district/school-sanctioned field trip is a privilege. It should be noted that attendance is voluntary, not mandatory, and, as such, the student agrees to abide by the rules and regulations or forfeit his/her personal rights to participate in the field trip. In order that everyone receives maximum benefit from their participation on this field trip, the "Student Code of Conduct" must be adhered to at all times. There are standards for behavior that students are expected to uphold at all times. These include:

1. Respecting public and private property at all times.
2. Obeying all policies of the Manhattan Beach Unified School District, school, and organization in effect for the duration of the field trip.
3. Conducting oneself in a courteous and respectful manner at all times.
4. Remaining in the presence of adult supervision at all times, unless explicit consent has been given by an adult supervisor.
5. Following directions and instructions of chaperones without fail.
6. Refraining from bringing, consuming, or being in the presence of drugs, alcohol, or tobacco. Understanding that choosing to bring, consume, or be in the presence of others who are consuming will lead to suspension and/or expulsion, as well as immediate termination of the field trip privilege. Consequences will be applied regardless of whether the student has brought or consumed alcohol, tobacco, or drugs, or has associated with, or is in the presence of others who are consuming drugs, alcohol, or tobacco.
7. Acquiring a physician's written orders to carry and take any prescription medication.
8. Adhering to the field trip dress code.
9. Abiding by the curfew established.
10. Spending each night in the assigned room.
  - a. No student may leave his/her room for any reason after lights are out without a chaperone's permission and presence. The only exception to this rule is when all hotel guests are to respond immediately to a fire alarm or other emergency situation.
  - b. No student shall be in another student's room when the other student is of the opposite gender, unless a chaperone is present.
11. Consenting to a luggage check by appropriate school sponsors prior to leaving for the field trip, and upon return.
12. Allowing to a search of the room and personal belongings at any time deemed necessary by the appropriate school sponsors.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
STUDENT CODE OF CONDUCT  
FOR FIELD TRIPS**

I agree that if for any reason I am in violation of the rules of the field trip, I may be brought before the appropriate school personnel for disciplinary action. I further agree to accept the penalty imposed on me, with the understanding that all such actions will be explained to me. I further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being sent home *immediately at my own expense or being arrested by law enforcement officers.*

Rule violations will be dealt with in the following manner:

1. The teacher sponsor will take immediate action for any rule violation.
2. The teacher sponsor will notify the principal of the violation and the action taken and make a recommendation for disciplinary action.
3. Violators will have the opportunity to state their version of what happened to the principal.
4. The principal will make the formal decision as to the penalty imposed based on all evidence presented.
5. The penalties may include the following:
  - a. Reprimand
  - b. Probationary period
  - c. Disqualification from future activities
  - d. Being sent home at own expense
  - e. Suspension and/or recommendation for expulsion from school
6. All appropriate personnel will be notified

I understand the behavior expectations and the consequences of violating the Student Code of Conduct. I have read this code and agree to comply with all of the rules and regulations, as outlined by the teacher sponsor.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

I understand and support the behavior expectations and the consequences if my child violates the Student Code of Conduct. My child has read this form and will comply with all of the rules and regulations as outlined by the teacher sponsor.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent / Guardian

The above Student Code of Conduct has been explained to the field trip participant. I have notified the participants as to the rules and regulations of this field trip. I will serve as the appropriate teacher sponsor during the field trip by signing below.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Teacher Sponsor